

Elmira City School District
2017 - 2018 Pay Day Schedule

Pay Period	Payroll Items Due to Central Business Office Payroll Department	Dates Covered for Extra time, Overtime and Substitute Pay	Pay Check Date	Other items included in the current payroll
01	June 28	Prior Year	July 14	1st pay for 12 mth employees, 2nd ETA Attendance Incentive, CMCW and CWA Personal day payment
02	July 18	7/02 - 7/15	July 31	CMCW Attendance Incentive, CWA Medical Reimbursement
03	August 1	7/16 - 7/29	August 15	
04	August 15	7/30 - 8/12	August 31	
05	August 29	8/13 - 8/26	September 15	1st pay for 10 month salaried employees and Fall Coaches
06	September 12	8/27 - 9/9	September 29	1st pay for substitute employees, RN/LPN Certification payment and ETA Union Dues Deduction
07	September 26	9/10 - 9/23	October 13	Columbus Day Holiday Pay
08	October 17	9/24 - 10/14 (3 weeks)	October 31	2nd pay for Fall Coaches
09	October 31	10/15 - 10/28	November 15	Veteran's Day Holiday Pay
10	November 14	10/29 - 11/11	November 30	Thanksgiving Holiday Pay
11	November 28	11/12 - 11/25	December 15	CMCW Clothing Allowance
12	December 12	11/26 - 12/9	December 22	1st Winter Sports Stipend
13	December 26	12/10 - 12/23	January 12	Christmas Day Holiday Pay
14	January 16	12/24 - 1/13 (3 weeks)	January 31	CMCW 12mth Attendance Incentive, Martin Luther King Holiday pay
15	January 30	1/14 - 1/27	February 15	
16	February 13	1/28 - 2/10	February 28	2nd Winter Sports, CMCW 10mth Attendance Incentive and President's Day Holiday Pay
17	February 27	2/11 - 2/24	March 15	
18	March 13	2/25 - 3/10	March 29	
19	March 27	3/11 - 3/24	April 13	1st Spring Sports Stipend
20	April 16	3/25- 4/7	April 30	1st ETA Attendance Incentive, Good Friday Holiday Pay
21	May 1	4/8 - 4/28 (3 weeks)	May 15	
22	May 15	4/29 - 5/12	May 31	Memorial Day Holiday Pay and 2nd Spring Sports Stipend
23		Salaries Only	June 15	4-1 Check ONLY
24	May 29	5/13 - 5/26	June 15	Regular Check all employees
25		Salaries Only	June 22	10 Month ETA; ISEA; CMCW; CWA
26	June 12	5/27 - 6/9	June 29	12 Month Employees, Clerk Typists & Opt Out of Insurance payment

Notes:

If you choose the 24 pay option that 4-1 check will include the following deductions: FICA, Medicare, Federal/State Taxes, Garnishments, TRS/ERS Contributions and Direct Deposit

For the 4-1 check (24 pay option) taxes are calculated as four individual checks at the same rate you have for all other pay checks and then rolled into one, changes must be received at the CBO-Payroll Dept. before May 15th.

Holidays will be paid on the first pay date after the actual Holiday.