

**ELMIRA CITY SCHOOL DISTRICT
ELMIRA, NEW YORK**

REGULAR MEETING OF THE BOARD OF EDUCATION

**EFA Community Room
933 Hoffman Street
Elmira, NY 14905**

**February 4, 2009
6:00 PM Executive Session
7:00 PM Meeting**

**MEETING CALLED TO
ORDER**

President Rodney Strange called the Regular Meeting of the Board of Education to order at 6:08 p.m. and opened with the Pledge of Allegiance to the Flag.

ATTENDANCE

Present: Anthony Fisher, Jr., Barton Graham, Dan Hurley (arrived 6:10 p.m.), Dianna Jackson (arrived 6:15 p.m.), Ted Iax, Colleen McCall, Rodney Strange.

Student Representatives: Alternative High School Student Representative Fred Beard, Elmira Free Academy Student Representative Abbey Proudfoot, Southside High School Student Representative Samantha Potter.

Absent: Lynn Grottenthaler, Larry McGovern, Jr.

Others: Dr. Raymond Bryant, David Gleason, Joseph Hochreiter, Chris Mecke, Robert Van Keuren, Attorney Conrad Wolan.

**APPROVAL OF
AGENDA**

Mr. Fisher moved, seconded by Mr. Graham that the Board approve the agenda with the following changes:

- Remove E-3 under Old Business, Approval of Learning and Teaching Committee Charter.
- Add to New Business F-4 Charter School comments by Dr. Bryant.
- Add a Personnel addendum to item H.
- Under item J-Work Session remove Superintendent's Evaluation form.
- Add to item J-Salary calculation formula for the Superintendent, Cabinet Members and individuals in management and confidential titles.

Motion Carried:

Yes: Fisher, Graham, Lax, McCall, Strange

No: None

Absent: Grottenthaler, Hurley, Jackson, McGovern

EXECUTIVE SESSION

Mr. Fisher moved, seconded by Mrs. McCall that the Board move into Executive Session for the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation and privileged consultation with legal counsel; also included for motion Mr. Fisher moved, seconded by Mrs. McCall that the Board appoint Mr. Fisher as Clerk Pro Tem in the absence of the Clerk. (6:12 p.m.) Mr. Van Keuren and Attorney Wolan were invited into Executive Session.

Motion Carried:

Yes: Fisher, Graham, Hurley, Lax, McCall, Strange

No: None

Absent: Grottenthaler, Jackson, McGovern

Dr. Lax moved, seconded by Mrs. McCall that the motion be amended to add collective negotiations pursuant to Article 14 of the Civil Service Law for Executive Session.

Motion Carried:

Yes: Fisher, Graham, Hurley, Lax, McCall, Strange

No: None

Absent: Grottenthaler, Jackson, McGovern

Janet M. Watson
Board Clerk

**RETURN TO OPEN
SESSION**

Dr. Lax moved, seconded by Mrs. McCall that the Board return to Open Session. (7:04 p.m.)

Motion Carried:

Yes: Fisher, Graham, Hurley, Lax, McCall, Strange

No: None

Absent: Grottenthaler, Jackson, McGovern

Anthony Fisher, Jr.
Clerk Pro Tem

RECONVENED

The meeting reconvened at 7:08 p.m.

**VISITORS WISHING TO
ADDRESS THE BOARD**

Jamie Walker, parent from Parley Coburn, expressed his concern with regards to an employee who was terminated for assaulting his daughter. He feels that future action should be taken with her with an outside agency. He stated that no one from the district has gotten in contact with him to discuss this issue.

Carrie Schilling, parent from Parley Coburn, also expressed her concerns with the employee that was terminated from the district for assault on children and feels that she should be reported to Children Protective Services (CPS).

Cynthia Tolo, Youth Care Team Leader from EOP thanked the Board for supporting the New Day Program and presented the Board with posters from the students.

Sophie Mann, student of the New Day Program, read a letter on behalf of the students from the New Day Program expressing their thanks to the Board for supporting and funding the New Day Program for the rest of the year.

Mike Thomas, parent, stated that he was dismayed with the Board's decision funding the New Day Program. He felt that it was not financially responsible to fund an after school program for 100 families at the cost of \$102,000 when the district is facing such financial difficulties. He stated it's not that he isn't in favor of the program, but he doesn't think it is logical to do this at this time.

OLD BUSINESS

Presentation of Athletic
Training Program

Mr. Jeff Manwaring, Athletic Director, introduced Wendy Larson and Katie Gentile, Athletic Trainers for the District. Mr. Manwaring presented a slide show of the nature, duties and responsibilities of the Athletic Trainers. He spoke about the value of the athletic trainers to the students, parents and school. Ms. Larson and Ms. Gentile discussed the various injuries they have worked with.

Brian Moore, SHS Head Football Coach, Ryan Johnson, SHS Girls Basketball Coach, Marline Moore, EFA Junior and Bob Seymour, parent, all spoke with regards to the worth of the Athletic Trainers in the District and sited various occasions that the trainers were valuable.

Approval Revised Policy #7215, Secondary Students Grading/Class Rank, First Reading and Adoption

Dr. Lax moved, seconded by Mr. Graham that the Board approves the first reading of the revised policy #7215, *Secondary Students Grading/Class Rank* and adoption thereof.

Motion Carried:

Yes: Fisher, Graham, Hurley, Lax, McCall, Strange

No: None

Absent: Grottenthaler, McGovern

Abstain: Jackson

NEW BUSINESS

Approval of New Program Course Request, L045 Solidworks (ACE)

Mrs. McCall moved, seconded by Mr. Fisher that the Board authorize the offering of SolidWorks.

Motion Carried:

Yes: Fisher, Graham, Hurley, Jackson, Lax, McCall, Strange

No: None

Absent: Grottenthaler, McGovern

Approval of Revised Policy #8244, Service Learning, First Reading and Adoption

Dr. Lax moved, seconded by Mr. Fisher that the Board of Education approves the first reading of the revised policy #8244, *Service Learning* and the adoption thereof.

Motion Carried:

Yes: Fisher, Graham, Hurley, Jackson, Lax, McCall, Strange

No: None

Absent: Grottenthaler, McGovern

Approval of Field Trip- Clifton Springs, NY and Hilton, NY (SHS Drumline students)

Mr. Fisher moved, seconded by Mr. Hurley that the Board approves the following field trips.

- 1) SHS Drumline students –19 students to Clifton Springs, NY on February 7, 2009.
- 2) SHS Drumline students – 19 students to Hilton, NY on February 28, 2009.

Motion Carried:

Yes: Fisher, Graham, Hurley, Jackson, Lax, McCall,
Strange

No: None

Absent: Grottenthaler, McGovern

Charter School Comments

Dr. Bryant informed the Board that the District has received another application and there will be a hearing on February 17th at 4:00 p.m. Dr. Bryant stated, as the Superintendent of Schools he will not recommend this charter school!

CONSENT ITEMS

Mr. Fisher moved, seconded by Mr. Graham that the Board approve the following consent items:

Approval of CSE
Subcommittees

That the District establish CSE subcommittees, one to a building, to have the powers and responsibilities as provided by law, to be chaired by the supervisor or assistant supervisors of special education, with the membership of each subcommittee to be as required by law as determined on a student-by-student basis.

Approval of 2008-09
Student Health Services
Rate

That the Board of Education approve the Health Services Rate of \$342.36 per student for the 2008-09 school year.

Approval of Proposal for
Services with Wellness by
Choice (wellness & disease
management program for
ECSD enrollees)

That the Board of Education approves the proposal with Wellness by Choice.

Approval of Committee on
Special Education (CSE)
Recommendations

That the Board of Education approve the placement of students classified by the District Committee on Special Education (CSE) Teams.

Motion Carried:

Yes: Fisher, Graham, Hurley, Jackson, Lax, McCall,
Strange

No: None

Absent: Grottenthaler, McGovern

Contract-YWCA of Elmira
and the Twin tiers, Inc.
(extended day-school
violence program)

Dr. Lax moved, seconded by Mr. Fisher that the Board accept the contract with YWCA of Elmira and the Twin Tiers, Inc., in the amount of Fifty-Seven Thousand Two Hundred Thirty-Eight Dollars (\$57,238) for the 2008-2009 school year, and that the Superintendent and President be authorized to execute all documents necessary to effectuate this resolution.

Mr. Graham voiced his concerns with spending funds before the contract was approved and choosing the vendors according to the law. Mrs. Mecke, Director of Pupil Personnel Services and Jason Harmon, Grant writer from BOCES addressed Mr. Graham's concerns.

Dr. Lax moved, seconded by Mr. Fisher that the resolution reflect the corrected amount of \$53,946.00 which is stated in the contract and not the amount of the cover memo which was \$57,238.00.

Motion Carried:

Yes: Fisher, Graham, Hurley, Lax, McCall, Strange

No: Jackson

Absent: Grottenthaler, McGovern

Break

Dr. Lax moved, seconded by Mr. Graham that the Board take a 5 minute break.

A roll call was conducted and the results are as follows:

Motion Denied:

Yes: Hurley, Lax, Strange

No: Fisher, Graham, Jackson, McCall

Absent: Grottenthaler, McGovern

Approval of YWCA
FLYERS Mentoring
Program (Feb 2009-Sept.
2009

Dr. Lax moved, seconded by Mr. Hurley that the Board approve the contract with YWCA of Elmira and the Twin Tiers to provide the position of FLYERS Mentoring Program School Liaison from February 1 through September 30, 2009, in the amount of \$21,000.00; approve the use of the funds as indicated; and authorize the Superintendent and President to execute all documents necessary to effectuate this resolution.

Motion Carried:

Yes: Fisher, Graham, Hurley, Jackson, Lax, McCall,
Strange

No: None

Absent: Grottenthaler, McGovern

Approval of Change Orders
No. E-004 (\$20,553.00) &
E-005 (\$35,240.00)-Beecher
Elementary School

Mr. Hurley moved, seconded by Dr. Lax that the Board approve the following change orders:

- A. Beecher Elementary School Project Change Order No. E-004 in the amount of \$20,553.00.

B. Beecher Elementary School Project Change Order No. E-005 in the amount of \$35,240.00.

Motion Carried:

Yes: Fisher, Graham, Hurley, Jackson, Lax, McCall,
Strange

No: None

Absent: Grottenthaler, McGovern

PERSONNEL

Dr. Lax moved, seconded by Mr. Hurley that the Board approve the Personnel packet and addendum.

TERMINATION

Non-Instructional

Assignment:
Effective Date:

Patricia M. Noyes
20-Hour Teacher Aide/Parley Coburn Elementary School
January 16, 2009

RESIGNATIONS

Non-Instructional

Assignment:
Effective Date:

Mary Ann Girardi
Cook Manager/Broadway Schools
February 28, 2009

Assignment:
Effective Date:

Ruby R. Maldonado
Food Service Helper/Broadway Schools
February 6, 2009

LEAVES OF ABSENCE

Instructional

Assignment:
Reason:
Effective Date:

Christina M. Howe-Sampson
School Counselor/Elmira Free Academy/Southside High School
Family Medical Leave
Tentative: February 23, 2009 through April 9, 2009

Non-Instructional

Assignment:
Reason:
Effective Date:

Alcott A. Allen
Bus Attendant/Bus Garage
Short-Term Leave
April 1, 2009 through May 1, 2009

Assignment: **Patricia L. Hofman**
Reason: Bus Driver/Bus Garage
Effective Date: Family Medical Leave Extension
February 7, 2009 through February 25, 2009

Assignment: **Roxanne R. Joris**
Reason: Bus Driver/Bus Garage
Effective Date: Family Medical Leave
January 9, 2009 through February 6, 2009

Assignment: **Carrie M. Morgan**
Reason: Bus Attendant/Bus Garage
Effective Date: Short-Term Leave
January 23, 2009 through March 22, 2009

Assignment: **Sandra L. Slusser**
Reason: Bus Attendant/Bus Garage
Effective Date: Long-Term Leave Extension
February 1, 2009 through February 20, 2009

APPOINTMENTS

Administrative

Probationary

Amendment to the August
20, 2008

Personnel Packet, page 5

Assignment:

Certification:

Certification:

Hillary J. Austin

Assistant Principal/Southside High School
School Building Leader, Permanent, pending;
~~School District Leader, Permanent, pending~~
School Building Leader, Permanent, pending

Non-Instructional

Non-Competitive

Probationary

Assignment: **Brenda M. Brenza**
Justification: 15-Hour Food Service Helper/George M. Diven
Effective Date: Elementary School
Salary: Replacement/Sonja Hastings
January 20, 2009
\$3,979, Step 1, prorated

Alberta I. Ferguson
Assignment: 15-Hour Food Service Helper/Ernie Davis Middle School
Justification: Replacement/Pamela Personius
Effective Date: December 15, 2008
Salary: \$3,979, Step 1, prorated

Theresa L. MacPherson
Assignment: 25-Hour Teacher Aide/Hendy Avenue Elementary School
Justification: Replacement/Maggie Coxall
Effective Date: February 6, 2009
Salary: \$7,201, Step 2, prorated

Susan D. Morrison
Assignment: Cook Manager I/Alternative High School
Justification: Replacement/Alyce Courtney
Effective Date: February 2, 2009
Salary: \$15,476, Step 5, prorated

Patricia A. Scott
Assignment: 20-Hour Teacher Aide/Riverside Elementary School
Justification: Replacement/Teri Ashley
Effective Date: January 20, 2009
Salary: \$5,650, Step 1, prorated

Provisional to Probationary

Kathryn J. Gentile
Assignment: Athletic Trainer/Southside High School
Justification: New Position
Effective Date: January 8, 2009
Salary: \$40,000

Temporary

Crystal L. Townsend
Assignment: 25-Hour Teacher Aide/Hendy Avenue Elementary School
Justification: Replacement/Pamela Sullivan
Effective Date: February 6, 2009
Salary: \$7,038, Step 1, prorated

ADDITIONS TO THE SUBSTITUTE LIST

Instructional

Additions

Substitute Teachers

Jason D. Gee
Philip W. Hall
Kelly I. McWhorter
Tracy M. Shoultes

Deletion

Substitute Teacher

Theresa L. MacPherson
Non-Instructional

Deletion

RN

Jennifer K. Miller

STIPENDS

Athletic

Pertinent Information: Payment will be made in accordance with the District/Elmira Teachers Association Agreement

MODIFIED SPRING COACHING APPOINTMENT

Ernie Davis Middle School

Modified Softball

Robert G. Arciolla Jr.

Class 4, Step 1, \$2,425

ADDENDUM

RESIGNATION

Instructional

Assignment:
Effective Date:

Ian M. Stone
English/Southside High School
January 31, 2009

APPOINTMENT

Instructional

Probationary

Lauren E. Shull
Assignment: Elementary/Thomas K. Beecher Elementary School
Justification: Replacement/April Creeley
Effective Date: February 9, 2009
Tenure Date: February 9, 2012
Tenure Area: Elementary
Certification: PreK, K and Grades 1-6, Permanent
Salary: \$41,150, Step 4 (B+30+M), prorated
Background: ME, Northcentral University, Major: Exceptional Student
Education; BS SUNY Cortland, Major: Elementary
Education N-6
Experience: Teacher, Thoroughgood (VA) Elementary School (3
years); Long-Term Substitute, Horseheads (NY) Central
School District (7 months); Long-Term Substitute, Elmira
(NY) City School District (5 months)

ADDITIONS/DELETIONS TO THE SUBSTITUTE LIST

Instructional

Additions

Substitute Teacher

Patsy M. DiChiara
Ian M. Stone

Deletions

Substitute Teachers

Virginia L. Caum Lake
Lisa A. Lagonegro
Lauren E. Shull
Mark S. Sweet
Christine E. Zajicek

Motion Carried:

Yes: Fisher, Graham, Hurley, Jackson, Lax, McCall,
Strange

No: None

Absent: Grottenthaler, McGovern

VISITORS WISHING TO ADDRESS THE BOARD

Mary Jane Eckel, Music Department Chairperson, voiced her concerns with the Board about the lights on the stage at EFA. She had heard that they were not going to replace them during the renovations at EFA for this summer. She would like to know why this change has been made? Mr. Strange asked Mr. Gleason to look into this matter and report back to the Board with an update on this issue.

BREAK

The Board took a break at 9:05 p.m.

RECONVENED

The meeting reconvened at 9:17 p.m.

WORK SESSION

February 18, 2009, Regular Meeting Agenda

Mr. Strange reviewed the February 18, 2009, Regular Meeting Agenda and asked the Board for additions and deletions to the agenda. The following are additions to the agenda:

- Add to New Business as J-4 guest invited from BOCES to discuss Cosers and how they relate to the budget book.
- Add Charter School Discussion
- Add the Teaching and Learning Charter
- Add the Superintendent's evaluation form.

Superintendent Evaluation form

The Superintendent's Evaluation form was removed because Mr. McGovern is chairperson of that committee and he was absent at this meeting. Dr. Bryant stated that the evaluation has to be completed by March.

Organizational Chart

Dr. Lax explained the Organization Chart to the Board and explained that it was created for the Policy Committee Manual. The Board reviewed it and would like to add the following items:

- Leave out Reading IST's and use just IST's.
- Add equity committee on the chart under Board of Education Committees.
- Add Health Committee under Mr. Gleason's section of the chart.

Regulation Manual 2005-CD

Dr. Lax explained that everyone would be receiving a Regulation Manual CD. He further explained that board policies require regulations but the only copy they have of these regulations are from 2005.

Discussion-legal services

This topic will be discussed at the March 4th meeting.

Salary Calculation Formula

Dr. Lax discussed the salary calculation formula used for the Superintendent, cabinet level personnel and individuals in management and confidential titles. He discussed the roll over clauses and the performance portion of these clauses. He

informed the Board that they are required to act by June 1st with regards to performance and base portion of their raises.

ADJOURNMENT

Mr. Fisher moved, seconded by Mrs. McCall that the meeting be adjourned. (9:45 p.m.)

Motion Carried:

Yes: Fisher, Graham, Hurley, Jackson, Lax, McCall,
Strange

No: None

Absent: Grottenthaler, McGovern