

**ELMIRA CITY SCHOOL DISTRICT
ELMIRA, NEW YORK**

REGULAR MEETING OF THE BOARD OF EDUCATION

EFA Community Room
933 Hoffman Street
Elmira, NY 14905

November 19, 2008
6:00 PM Executive Session
7:00 PM Meeting

MEETING CALLED TO ORDER

Board President Rodney Strange called the Regular Meeting of the Board of Education to order at 6:05 p.m. and opened with the Pledge of Allegiance to the Flag.

ATTENDANCE

Present: Anthony Fisher, Jr., Lynn Grottenthaler, Dan Hurley, Dianna Jackson (arr. 6:09 p.m.), Ted Lax, Colleen McCall, Larry McGovern, Jr., Rodney Strange

Student Representatives: Elmira Free Academy Student Representative Katie Denicola

Absent: Alternative High School Student Representative Jessica Smith, Southside High School Student Representative Ashley Nicolato

Others: Dr. Raymond Bryant, David Gleason, Joseph Hochreiter, Christine Mecke, Robert Van Keuren, Conrad Wolan

APPROVAL OF AGENDA

Mr. McGovern moved, seconded by Dr. Lax that the Board approve the agenda with the following changes:

- Add to New Business #4 Appointment of District Legal Counsel.
- Add to New Business #5 budget discussion.
- Add to new Business #6 NYSBBA training discussion.
- Add personal addendum to item "L".

Motion Carried:

Yes: Fisher, Grottenthaler, Hurley, Lax, McCall, McGovern, Strange

No: None

Absent: Jackson

EXECUTIVE SESSION

Ms. Grottenthaler moved, seconded by Mr. McGovern that the Board move into Executive Session for discussions involving proposed, pending or current litigation and the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment,

promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation; also included for motion Ms. Grottenthaler moved, seconded by Mr. McGovern that the Board appoint Mr. Fisher Clerk Pro Tem in the absence of the Clerk. (6:08 p.m.)

Motion Carried:

Yes: Fisher, Grottenthaler, Hurley, Lax, McCall, McGovern, Strange

No: None

Absent: Jackson

Janet M. Watson
Clerk Pro Tem

RETURN TO OPEN SESSION

Ms. Grottenthaler moved, seconded by Dr. Lax that the Board return to Open Session (7:00 p.m.)

Motion Carried:

Yes: Fisher, Grottenthaler, Hurley, Lax, McCall, McGovern, Strange

No: None

Absent: Jackson

Anthony Fisher, Jr.
Clerk Pro Tem

RECONVENED

The meeting reconvened at 7:04 p.m.

VISITORS WISHING TO ADDRESS THE BOARD

Barton Graham asked Mr. Strange for the Treasurer's report.

RECOGNITION

SHS Girls Varsity Soccer Team and Zachary Sarno, Coach-Doug Wilson Sportsmanship Award & Finalists in Section IV Championships

The following Southside High School Girls Varsity Soccer Team were presented certificates from Dr. Bryant, Mr. Strange and their coach, Zach Sarno for receiving the Doug Wilson Sportsmanship Award and for being finalists in Section IV Championships:

Amanda Adams
Rita Belloma

Kelly Kramarik
Diane Mackay

Emily Buck	Amanda Murphy
Erica Buck	Katie Noyes
Marie Caldwell	Courtney O'Brien
Tiara Dalton	Aarika Seymour
Courtney Grier	Lindsey Seymour
Alyssa Harris	Krissy Stoner
Laura Hillman	Ashley White
Megan Kelly	Kristen Wida

EFA Boys Varsity Soccer Team and Derek Hamilton, Coach-STAC Champions

Mrs. Roe, Assistant Principal of Elmira Free Academy received certificates for the EFA Boys Soccer Team from Dr. Bryant and Mr. Strange. The following Soccer players were STAC Champions and were coached by Derek Hamilton.

Charlie Anderson	Frankie Mannino
Paul Bradley	Mike McGinnis
Kail Burfield	Ben O'Hara
Jake Davenport	Brian Poppleton
Matt Earley	Matt Praino
Denzel Harris	Cory Swatling
Ross Holden	Brian Theetge
Tommy Hornbuckle	Alex Varkatzas
Kevin Kucharski	
Nick Lian	
Ben Linchuck	

EFA Girls Varsity Volleyball Team and Kara Teeter, Coach-Finalist in Section IV (Class A) Championships

The following Elmira Free Academy Girls Volleyball Team were recognized by their Coach Kara Teeter for being finalists in Section IV (Class A) championships and were presented certificates by Dr. Bryant and Mr. Strange.

Chidden Beeman	Barbara Mattison
Kelsey Brand	Ellen Moore
Keri Carbone	Anna Moss
Erika Edkin	Mollie Peck
Liz Fennell	Kellie Rogers
Mandy Fife	Lindsey Webb
Courtney Jacobs	

Cross Country State Meet Qualifiers-SHS & EFA Ben Cardamone & Andy Hughes, Coaches-State Cross Country Finals, Melville, NY

The following students received certificates from Dr. Bryant, Mr. Strange and Coaches Ben Cardamone & Andy Hughes for qualifying for the State Cross Country Meet.

SHS Section 4 Class A Cross Country Runner-Up

Bethany Coons-State Meet Qualifier (STAC sportsmanship nominee)

Sara Colon -State Meet Qualifier

Brianna Dailey

Rebecca Judson-State Meet Qualifier

Elizabeth Merritt

Hayley Merritt

Emily Noonan

Brandon Kinsman

EFA Boys State Cross Country

Nathan Jacobson

Evan Van Osdol

Mr. Jeff Manwaring, District Athletic Director, thanked the students, parents and coaches for the way they carried themselves through the Fall sporting season. He congratulated the Southside High School Girls Soccer team for winning the Sportsmanship Award for the second year in a row.

Elmira Rotary Club-Diven Partnership “Make Dreams Real Award”-Presented at State Rotary Dinner Meeting, Rochester, NY 10/29/08-Katrina Stanton & Shelley Bailey

Katrina Stanton, President of the Elmira Rotary & Shelley Bailey, Career and Technical Education Coordinator accepted the “Make Dreams Real Award” at a State Rotary Dinner Meeting in Rochester, New York on Oct. 29th. The Rotary Club’s “Make Dreams Real” award recognizes a club whose service project demonstrates turning a dream into a reality. Diven will be presented the award on Monday, November 24th. Mr. Joe Koczan, President-Elect of the Elmira Rotary Club was also present at this meeting.

BOARD OF EDUCATION REPORT Board Members

Ms. Grottenthaler reported that she had visited Diven and Fassett Elementary Schools and was very impressed with the atmosphere in the schools.

Mrs. Jackson had nothing to report.

Mrs. McCall visited Fassett Elementary School and attended the Riverside Drum Ensemble.

Mr. McGovern had nothing to report.

Dr. Lax had nothing to report.

Mr. Hurley had nothing to report.

Mr. Fisher attended a Pre-K parent night and found it to be very informational to those parents who had children starting in Pre-K.

Mr. Strange visited Fassett Elementary School and was very impressed with the school.

Associations
Representatives-ESSAC,
ETSA,, CMCW, ISEA,
CWA

ETA President, Doug Martin, invited the Board to help with Meals on Wheels and to help fill blizzard bags for those who are house bound for the Winter Saturday morning at 9:00 a.m. He also told the Board that he was happy to see more things being sent electronically instead of by using hard copies. He also stated that he would like to establish exit interviews when individuals leave the district to have a better understanding of why they are leaving. He also spoke about the Promethean Boards and how some of them are not working.

Broadway Middle School Principal, Brian LeBaron, addressed the Board on behalf of the ESSAC Association. He stated that his organization is concerned with the budget cuts and asked the Board if they would consider class size. The principals are also forming an advisory group.

CMCW President Mike Thomas stated that the Improper Practice (IP) action that was filed against the district with reference to how paychecks were distributed has been negated.

ISEA member, Dee Meggs, stated that her association looks forward to working with the District on upcoming negotiations. She also informed the Board that ISEA was honored yesterday in the schools with certificates and a gift for each ISEA member.

There was no representation from CWA.

Student Representatives

Elmira Free Academy Student Representative, Katie Denicola, stated that the students of EFA were inducted into the National Honor Society on Nov. 4th. They also held their annual Blood Drive and they exceeded the goal for this year. She reported that there will be a Java Jive on Nov 20th. A food drive is being planned and the Student Council will recognize a staff member weekly.

BOARD COMMITTEE
REPORTS
Buildings & Grounds
Committee

Mr. Hurley reported that his committee had a meeting on Nov. 7th and stated that everything was going well and bids were coming in.

Mr. Gleason reported that the Diven and Hendy projects were coming to a close, but there was still work going on at Fassett and Riverside. The library and office area for administrators at Beecher will be ready shortly, but Southside High School was still at a standstill and they plan to have a meeting on Friday. He also reported that we should be receiving the Building Permit from Albany for EFA in December and then it should go out to bid after the holidays.

Audit Committee

Mr. Strange reported that they received feedback from other districts with regards to them having a full or part time Internal Auditor. They are also sending out RFP's for an External Auditor because Lumsden and McCormick's contract expires this year. The next meeting of the Audit committee will be on Dec. 10th at 10:00 a.m.

Community Relations Committee

Mr. McGovern reported that a questionnaire was sent out to Pre-K parents with regards to a smoother transition from home to school. His committee is also working on sending letters to parents of 5th grade students going into 6th grade and 8th grade students going into 9th grade. His committee is also looking at a new brochure for parents. Mr. McGovern also stated that he and Ms. Grottenthaler are working on new evaluation forms and the transition for new school board members. Mr. McGovern reported that he is also working on a candidate forum night for the six candidates that have shown interest in sitting on the Board for the remainder of Mary Beth Turner's seat. He and Barb Luther from the League of Women Voters will set this forum up. Mr. McGovern made it perfectly clear that no one has been chosen for this position even though there has been talk that the person has already been selected to sit on the Board.

Policy Committee

Dr. Lax reported that Sheri Jordan and Barbara Cantrill have joined his Committee. He reported that the committee has been looking through several policies and they have spent a lot of time on the grade ranking policy. There are several policies that will be voted on this evening. The next meeting of the Policy Committee will be on December 18th and everyone is invited to attend.

Learning & Teaching Committee

Ms. Grottenthaler reported that her committee presented the Options Committee report on November 12th. She stated that she was extremely pleased with the work that her committee had done and presented the committee's recommendations to the Board.

Equity Committee

Mr. Fisher stated that the Equity Committee met on Nov. 4th and reported that his committee was looking at sub groups and wants to see where the data leads them. He also reported that he would like to find a way to do diversity or cultural training. The next meeting will be on Dec. 2nd at 7:30 a.m. Mrs. Jackson reported that there is a challenge diversity workshop in February.

**SUPERINTENDENT'S
REPORT**

Dr. Bryant reported that there will be new student representatives beginning in January. He explained that our District was the first district to implement student board representatives for each school. Dr. Bryant went on to say that a new state action has been implemented for the Boards of the State to have one student representative, but because we have been "Grandfathered" in, we are able to have one from each school. There was a discussion with regards to making a policy about student representatives serving on the Board. Dr. Bryant stated that if we put a policy in place we will only be able to have one student representative and we should keep things as they are. He did go on to explain that a new process by which a student representative is chosen will be implemented. If a student is interested in serving on the Board, they will be interviewed by a panel of Administrators, current Board representatives and Dr. Bryant.

MTP Grant Programs-
Antonio Perry & Becky
Gilbert

Mr. Antonio Perry, Coordinator and Rebecca Gilbert, Transition Advisor, spoke to the Board with regards to the Model Transition Programs that have been implemented in the District. Mr. Perry explained that this program was funded by a grant and is geared toward students with learning disabilities (LD). This program helps students with LD problems prepare for successful transition to life after graduating from high school. He explained that the driving force behind this program is to receive VESID referrals. He spoke about field trips to colleges, assisting students with the application process, setting up parent advocacy meetings, promoting parent awareness of options of services. Mr. Perry also spoke about working with other organizations such as AIM, Capabilities and Chemung ARC.

Budget & COSERS-David
Gleason

Mr. Gleason, Assistant Superintendent for Management Services passed out to the Board a report on program descriptions, proposed cost methodology and aid status. (Copy available in Clerk's Supplemental File). He stated that our overall budget is about 16 million dollars and the largest cost to the district is Special Education which is about 5 ½ to 6 million. He stated that we should be receiving back 65% of the total budget. He discussed the cost of the Central Business Office which is about One Million dollars and the Central administration cost of 1.1

million dollars. He stated that in January he, Dr. Bryant and each Building Administrator will sit down to go over their present needs. Mr. Gleason also presented the Board with the educational plan and budget preparation calendar for 2008-09 and provided the Board with a report of administrators, instructional supervisors and management services of the District.

NEW BUSINESS
Reed Claim for Tuition Refund

Dr. Lax moved, seconded by Mr. McGovern to approve the Reed Claim for Tuition Refund.

Motion Carried:

Yes: Fisher, Grottenthaler, Hurley, Jackson, Lax, McCall, McGovern, Strange

No: None

Absent: None

Proposed Revisions to Policies

Dr. Lax moved, seconded by Mr. McGovern that the Board adopt the revised policies listed below:

1. Policy 1330 – Appointments and Designations By the Board of Education
2. Policy 1332 – Duties of the School District Treasurer
3. Policy 1334 – Duties of the External (Independent) Auditor
4. Policy 1335 – Appointment and Duties of the Claims Auditor
5. Policy 2210 – Committees of the Board of Education
6. Policy 2330 – Compensation and Expenses
7. Policy 3231 – Complaints and Grievances by Employees
8. Policy 3232 – Complaints and Grievances by Students
9. Policy 3310 – Public Access to Records
10. Policy 3410 – Code of Conduct on School Property
11. Policy 3412 – Threats of Violence in School
12. Policy 3430 – Anti-Harassment in the School District
13. Policy 3510 – Emergency School Closings
14. Policy 4260 – Evaluation of the Superintendent and Other Administrative Staff
15. Policy 4420 – Compensation and Related Benefits
16. Policy 5770 – School Bus Idling

Motion Carried:

Yes: Fisher, Grottenthaler, Hurley, Lax, McCall, McGovern, Strange

No: Jackson

Absent: None

Proposed New Policies

Ms. Grottenthaler moved, seconded by Mr. Fisher that the Board approve the first reading of the new policies, #1339, Duties of the Internal Auditor and #2130, Board Member Training on Financial Oversight, Accountability and Fiduciary Responsibilities.

Motion Carried:

Yes: Fisher, Grottenthaler, Hurley, Lax, McCall, McGovern
Strange

No: None

Abstain: Jackson

Approval of District Legal Counsel

Ms. Grottenthaler moved, seconded by Mr. Fisher that the Board appoint Sayles & Evans with Conrad Wolan as lead Counsel for the remainder of the 2008-2009 school year.

Motion Carried:

Yes: Fisher, Grottenthaler, Hurley, Lax, McCall, McGovern,
Strange

No: Jackson

Absent: None

Budget Discussion

Dr. Lax stated that he would like a list of all district employees that are not in a school building, but provide support for the district. He does not mean principals, assistant principals and teachers. He asked Dr. Bryant if other school districts have such positions and what does our district benefit by having these positions. Dr. Lax stated that he would like a list of the titles of the positions, the number of people that serve in that title, and the dollar amount related to that position.

NYSSBA Training Discussion

Mr. Hurley spoke about an invitation that he received from NYSSBA and one by BOCES. He asked if this was a competition between the two organizations. He asked if both courses that were offered were the same and who certified the trainers to teach these courses. Dr. Bryant stated that there are different avenues that are offered in taking the courses that are required for Board members. Courses are offered by NYSSBA, BOCES, or you can go on line and take the course.

Ms. Grottenthaler wants to know if the syllabus is the same for NYSSBA and BOCES. She also stated that she is very upset about the presenter of the course on fiduciary responsibility when the person teaching the course has been found by our auditors to have taken vacation payout that was not due to him. She also stated that other districts would not be attending his workshop because of what he did to our district. She was emphatic about

finding out who certifies these presenters and who certifies BOCES.

BREAK

The Board took a brief break at 9:40 p.m. and resumed the meeting at 9:45 p.m.

CONSENT ITEMS

Mr. Fisher moved, seconded by Mr. McGovern that the Board approve the following consent items:

Financial Reports

Treasurer's Reports

Treasurer's Reports for July 2008 as presented.

Central Treasurer's Reports

Central Treasurers' Reports for August 2008 for Broadway Middle School and September 2008 for Broadway and all others as presented.

Claims Auditor Reports

The Claims Auditor's Reports for July, August and September, 2008 as presented.

Bids

Accept the high responsive, responsible bids as per attached bid tabulation for Used Vehicles, Buses and Equipment for a grand total of \$35,470.00

Donations

Accept the gift of \$48.67 donated by Target and, furthermore, that the General Fund budgeted expenditures for 2008-09 be increased by \$48.67 at budget code A2110-40-56-0500.

Accept the gift of \$146.99 donated by Target and, furthermore, that the General Fund budgeted expenditures for 2008-09 be increased by \$146.99 at budget code A2110-08-56-0500.

Accept the gift of \$51.31 donated by Target and, furthermore, that the General Fund budgeted expenditures for 2008-09 be increased by \$51.31 at budget code A2110-36-56-0500.

Accept the gift of \$300.00 donated by Community Foundation of Elmira-Corning and the Finger Lakes, Inc. and, furthermore, that the General Fund budgeted expenditures for 2008-09 be increased by \$300.00 at budget code A2110-41-56-0500.

Reimbursements

That the Board of Education approve the receipt of a reimbursement totaling \$98.00 and that the 2008-09 General Fund expenditure code A2110-40-56-0481 be increased by \$98.00.

Bid on Purchase of
Maintenance Department
Vehicle

That the Board of Education accept the low, responsive, responsible bid meeting specifications of West Herr Ford, of Hamburg, NY in the amount of \$25,850.00 for the purchase of the

Maintenance Department vehicle as per tabulation below.

➤ Feduke Ford	\$27,508.48
➤ Ferrario Ford	29,400.00
➤ VanBortel Ford, Inc.	26,930.00
➤ Vision Ford	26,757.00
➤ West Herr Ford*	25,850.00*

2009-2010 Cost Allocation Methodology

It is recommended that the Board approve the methodologies and to authorize the Superintendent of Schools to certify acceptance of the Greater Southern Tier (GST) BOCES 2009-2010 Cooperative Service Cost Allocations.

Elmira City School District Comprehensive Physical Education Plan

That the Board adopt the Elmira City School District Comprehensive Physical Education Plan, and authorize the President to execute and file the Plan on behalf of the District.

Bond Resolution-Bus Acquisition Project

BOND RESOLUTION DATED NOVEMBER 19, 2008

A RESOLUTION AUTHORIZING THE ACQUISITION OF SCHOOL BUSES, VANS AND STATION WAGONS, AUTHORIZING THE ISSUANCE OF SERIAL BONDS IN AN AGGREGATE PRINCIPAL AMOUNT NOT TO EXCEED \$835,000 OF THE ELMIRA CITY SCHOOL DISTRICT, CHEMUNG COUNTY, NEW YORK, PURSUANT TO THE LOCAL FINANCE LAW TO FINANCE SAID PURPOSE, AND DELEGATING THE POWER TO ISSUE BOND ANTICIPATION NOTES IN ANTICIPATION OF THE SALE OF SUCH BONDS TO THE PRESIDENT OF THE BOARD OF EDUCATION.

BE IT RESOLVED, by the Board of Education of the Elmira City School District, Chemung County, New York (the "School District") (by the favorable vote of not less than three-fifths of all members of the Board) as follows:

SECTION 1. The specific purpose (hereinafter referred to as "purpose") to be financed pursuant to this resolution is the acquisition of school buses, vans and station wagons for the purpose of providing student transportation, including original equipment and incidental expenses relating to such acquisition and the financing thereof for the foregoing purpose. The estimated maximum cost of said purpose will not exceed \$835,000.

SECTION 2. The Board of Education plans to finance the School District's maximum estimated cost of said purpose by the issuance of serial bonds in an amount not to exceed \$835,000 of the School District and the issuance of such bonds is hereby authorized pursuant to the Local Finance Law. The School District will provide for the payment of the principal of and interest on any bonds issued to finance said purpose by the levying of a tax on the real property of the School District, such tax to be paid in annual installments as approved by the qualified voters of the School District voting at an annual meeting of the School District, to be held and conducted on May 20, 2008.

SECTION 3. It is hereby determined that said purpose is an object or purpose described in subdivision 29 of paragraph (a) of Section 11.00 of the Local Finance Law, and that the period of probable usefulness of said purpose is five (5) years.

SECTION 4. The faith and credit of said School District are hereby irrevocably pledged for the payment of the principal of and interest on such bonds as the same respectively become due and payable. An annual appropriation shall be made in each year sufficient to pay the principal of and interest on such bonds becoming due and payable in such year. There shall annually be levied on all the taxable real property of said School District, a tax sufficient to pay the principal of and interest on such bonds as the same become due and payable.

SECTION 5. Subject to the provisions of this resolution and of the Local Finance Law, pursuant to the provisions of Section 30.00 relative to the authorization of the issuance of bond anticipation notes or the renewals of said notes and of Section 21.00, Section 50.00, Sections 56.00 to 60.00, Section 62.00 and Section 63.00 of the Local Finance Law, the powers and duties of the Board of Education pertaining or incidental to the sale and issuance of the obligations herein authorized, including but not limited to authorizing bond anticipation notes and prescribing the terms, form and contents and as to the sale and issuance of the bonds herein authorized and of any bond anticipation notes issued in anticipation of said bonds, and the renewals of said notes, are hereby delegated to the President of the Board of Education, the chief fiscal officer of the School District.

SECTION 6. The President of the Board of Education is further authorized to take such actions and execute such documents as may be necessary to ensure the continued status of the interest on the bonds authorized by this resolution, and any notes issued in

anticipation thereof, as excludable from gross income for federal income tax purposes pursuant to Section 103 of the

Internal Revenue Code of 1986, as amended (the “Code”) and to designate the bonds authorized by this resolution, and any notes issued in anticipation thereof as “qualified tax-exempt bonds” in accordance with Section 265(b)(3)(B)(i) of the Code.

SECTION 7. The President of the Board of Education is further authorized to enter into a continuing disclosure agreement with the initial purchaser of the bonds or notes authorized by this resolution, containing provisions which are satisfactory to such purchaser in compliance with the provisions of Rule 15c12-12, promulgated by the Securities and Exchange Commission pursuant to the Securities Exchange Act of 1934.

SECTION 8. The School District hereby determines that the acquisition of school buses, van and station wagons is a Type II action that will not have a significant effect on the environment and, therefore, no other determinations or procedures under the State Environmental Quality Review Act (“SEQR”) are required.

SECTION 9. The expected source of funds to be used to initially pay for the expenditures authorized by Section 1 of this resolution shall be from the Unappropriated General Fund of the School District and is hereby authorized pursuant to Section 165.10 of the Local Finance Law. The School District then reasonably expects to reimburse a portion of such expenditures with the proceeds of the bonds or bond anticipation notes authorized by Section 2 of this resolution. This resolution shall constitute the declaration of the School District’s “official intent” to reimburse the expenditures authorized by Section 1 hereof with the proceeds of the bonds and notes authorized herein, as required by United States Treasury Regulation Section 1.150-2.

SECTION 10. The validity of said serial bonds or of any bond anticipation notes issued in anticipation of the sale of said serial bonds may be contested only if:

- (1) (a) Such obligations are authorized for an object or purpose for which said School District is not authorized to expend money, or
- (b) the provisions of law which should be complied with at the date of publication of this resolution are not substantially

complied with,

and an action, suit or proceeding contesting such validity is commenced within twenty days after the date of such publication; or

- (2) Said obligations are authorized in violation of the provisions of the Constitution of New York.

SECTION 11. The Clerk of the School District is hereby authorized and directed to publish this resolution, or a summary thereof, together with a notice in substantially the form provided by Section 81.00 of said Local Finance Law, in the Elmira Star Gazette, a newspaper having a general circulation in said School District and hereby designated as the official newspaper of said School District for such publication.

SECTION 12. This resolution shall take effect immediately upon the adoption of a proposition approving this resolution at a special or annual school district meeting held in accordance with Articles 41 and 53 of the Education Law.

SECTION 13. The School District shall make application to the Board of Regents and the State Comptroller for consent to issue the obligations authorized hereby in excess of the constitutional debt limit of the School District pursuant to Section 104.00 of the Local Finance Law.

Committee on Special
Education (CSE)
Recommendations

That the Board of Education approve the placement of students classified by the District Committee on Special Education (CSE) Teams.

Motion Carried:

Yes: Fisher, Grottenthaler, Hurley, Jackson, Lax, McCall,
McGovern, Strange

No: None

Absent: None

**VISITORS WISHING TO
ADDRESS THE BOARD**

There were no visitors wishing to address the Board.

PERSONNEL

Mrs. McCall moved, seconded by Mr. McGovern that the Board approve the Personnel packet and addendum.

LEAVES OF ABSENCE

Amendment to the
November 5, 2008
Personnel Addendum, page
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Instructional

Assignment: **Carol E. Erickson**
~~Teaching Assistant/Elmira Free Academy~~
Reason: ~~Family Medical Leave~~
Effective Date: ~~November 3, 2008 — To Be Determined~~
Reason: Leave Canceled By Employee

Non-Instructional

Assignment: **Brenda L. Elston**
20-Hour Teacher Aide/Riverside Elementary School
Reason: Family Medical Leave Extension
Effective Date: November 2, 2008 through November 6, 2008

Assignment: **Pamela M. Gunderman**
Account Clerk Typist/Administration Building
Reason: Family Medical Leave
Effective Date: November 12, 2008 through December 23, 2008

Assignment: **Mary A. Henry**
Bus Attendant/Bus Garage
Reason: Short-Term Leave
Effective Date: October 29, 2008 through December 1, 2008

Assignment: **Sheila B. Moffe**
Food Service Helper/Broadway Schools
Reason: Short-Term Leave
Effective Date: November 20, 2008 through December 5, 2008

Assignment: **Kathleen A. Verhoeven**
25-Hour Teacher Aide/Fassett Elementary School
Reason: Long-Term Leave
Effective Date: November 3, 2008 through June 30, 2009

Assignment: **Dawn A. Weiskopff**
35-Hour Teacher Aide/Southside High School
Reason: Family Medical Leave Extension
Effective Date: November 1, 2008 through December 1, 2008

ESTABLISHMENT OF POSITION

Amendment to the **Athletic**
November 5, 2008
Personnel Addendum, page
2

Position: Freshman Girls Basketball
Class: ~~Class 1~~
Class: Class 3

ABOLISHMENT OF POSITION

Non-Instructional

Position: 25-Hour School Monitor
Location: Elmira Free Academy
Effective Date: December 1, 2008
Justification: 2008-2009 Budget Initiatives

***EMERGENCY APPOINTMENTS**

The following appointments which are marked as ***Emergency Appointment** are made as emergency conditional appointments which are valid for twenty (20) business days from date of effective appointment or until a conditional clearance is obtained from the State Education Department (SED), whichever occurs first. The following emergency conditional appointments are made to the positions indicated and the Board hereby determines the following:

1. The District has been unable to fill the vacancy despite good faith efforts which would have allowed sufficient time for SED clearance or conditional clearance.
2. There is no other qualified person available to fill the vacancy temporarily.

The positions need to be filled to maintain services, which the District is legally required to provide, or services which are necessary to protect the health, education or safety of students and staff.

APPOINTMENTS

Instructional

Amendment to the
November 5,
2008 Personnel Addendum,
page 3

Classification: **Long-Term Substitute**
Classification: **Probationary**

Robert M. Stein
Assignment: Physical Education/Fassett Elementary School and Ernie Davis Middle School
Justification: To Reduce Class Size
Effective Date: November 7, 2008
Tenure Date: November 7, 2011
Tenure Area: Physical Education
Certification: Physical Education, Initial
Salary: \$37,310, Step 1 (B) prorated
Background: BS, SUNY Brockport, Major: Physical Education
Experience: Substitute Teacher, Elmira (NY) City School District (3 years); Long Term Substitute Teacher, Horseheads (NY) School District (3 months); Teacher, Elmira (NY) City School District Night School (7 months)

Non-Instructional

Competitive

Provisional

Darla A. Adams
Assignment: Youth Counselor/District-Wide
Justification: Replacement/Jana Reidy
Effective Date: November 21, 2008
Salary: \$25,000, Step 1, prorated

Non-Competitive

Probationary

Amendment to the revised
October 15, 2008 Personnel
packet, page 5

Laurie J. Lathrop
Position: Licensed Practical Nurse/Riverside Elementary School
Effective Date: ~~October 17, 2008~~
Effective Date: October 6, 2008

Elizabeth A. Abrams
Assignment: 25-Hour Teacher Aide/Hendy Avenue Elementary School
Justification: Replacement/Stephanie Whitty
Effective Date: November 1, 2008
Salary: \$7,038, Step 1, prorated

Theresa P. Banks

Assignment: 15-Hour Food Service Helper/Parley Coburn Elementary School
Justification: Replacement/Betty Nichols
Effective Date: November 3, 2008
Salary: \$3,979, Step 1, prorated

Kathleen A. Beard

Assignment: 15-Hour Food Service Helper/Parley Coburn Elementary School
Justification: Replacement/Alyce Courtney
Effective Date: November 3, 2008
Salary: \$3,979, Step 1, prorated

Janet M. Card

Assignment: 15-Hour Food Service Helper/Broadway Schools
Justification: Replacement/Tari Buchholz
Effective Date: October 27, 2008
Salary: \$3,979, Step 1, prorated

Christine A. Holmes

Assignment: 15-Hour Food Service Helper/Elmira Free Academy
Justification: Replacement/Marcia Button
Effective Date: October 27, 2008
Salary: \$3,979, Step 1, prorated

June L. Marshall

Assignment: 15-Hour Food Service Helper/Ernie Davis Middle School
Justification: Replacement/Carla Gilbert
Effective Date: October 27, 2008
Salary: \$3,979, Step 1, prorated

Susan A. Saia

Assignment: 25-Hour Teacher Aide/George M. Diven Elementary School
Justification: Replacement/Stacey Collier
Effective Date: November 21, 2008
Salary: \$5,650, Step 1, prorated

Laurie J. Schoener

Assignment: 15-Hour Food Service Helper/Broadway Schools
Justification: Replacement/Mary Lewis
Effective Date: November 3, 2008
Salary: \$3,979, Step 1, prorated

ADDITIONS TO THE SUBSTITUTE LIST

Non-Instructional

Additions

Custodial Laborers

Adam L.Trumbull
Scott E. Whitman

STIPEND

Non-Athletic

Appointment

Class 5

Select High School Instrumental Group

Lauren E. Janosco SHS Year 1 \$1,679

ADDENDUM

STIPEND

Athletic

Pertinent Information:
Payment will be made in
accordance with the
District/Elmira Teachers
Association Agreement

DISTRICT

Assignment:	William J. Maloney Freshman Girls Basketball
Effective Date:	Winter 2008-2009 Sports Season
Salary:	(Class 3) \$2,612, Step 1
Certification:	Pre-K, K, Grades 1-6
Occupation:	Elementary/Thomas K. Beecher Elementary School
Background:	MS, Elmira College; BS, St. Bonaventure
Experience:	CPR/AED/First Aid Training; Excellent knowledge and ability to teach the basic skills and fundamentals of basketball

Motion Carried:

Yes: Fisher, Grottenthaler, Hurley, Jackson, Lax, McCall,
McGovern, Strange

No: None

Absent: None

ADJOURNMENT

Mr. Fisher moved, seconded by Mr. McGovern that the meeting
be adjourned. (9:58 p.m.)

Motion Carried:

Yes: Fisher, Grottenthaler, Hurley, Jackson, Lax, McCall,
McGovern, Strange

No: None

Absent: None